

Dear Unit Owner:

The condo fee will be **\$400.00** effective January 1, 2018. In order for Foxfire Property Management to continue to use the auto-pay system, we need to have a new agreement signed by you, with the updated amount. If your banking information (**i.e. same bank, same account # and same routing #**) will not be changing, please sign and date the attached form below and return to Foxfire Property Management, PO Box 1438., Concord, NH 03302-1438, or you can drop it in the black box to the left of the door on the clubhouse.

Thank you for your **prompt attention** to this matter.

Sincerely,

Lorie Goll
Ledgewood Hills Property Manager

Foxfire Property Management Inc.

AUTHORIZATION AGREEMENT FOR PRE-AUTHORIZED PAYMENTS

COMPANY NAME Foxfire Property Management, Inc.

I (we) hereby authorize Foxfire Property Management, Inc., hereinafter called COMPANY, to initiate debit entries to my (our) current bank account. This recurring transaction is to begin on January 1, 2018 and occur monthly thereafter in the amount of **\$400.00**.

If using the same bank account as before, just sign and date at bottom of page.

Please use the following [] Checking [] Savings account (select one) indicated below and the depository (bank) named below, hereinafter called DEPOSITORY (BANK), to debit same to such account.

DEPOSITORY (BANK) NAME _____

CITY _____ STATE _____ ZIP _____

ROUTING NO. _____

ACCOUNT NO. _____

This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford Company a reasonable opportunity to act on it.

Name _____ Address _____

Signed _____ Date _____

**Mail to: Foxfire Property Management
P.O. Box 1438
Concord, NH 03302**